



**BIOFUEL DIVISION  
MINISTRY OF PLANTATION INDUSTRIES AND COMMODITIES  
(MPIC)**

**TITLE: CRITERIA AND GUIDELINES ON LICENSE APPLICATION UNDER THE MALAYSIAN BIOFUEL INDUSTRY ACT 2007 (ACT NO 666) AND MALAYSIAN BIOFUEL INDUSTRY (LICENSING) REGULATIONS 2008**

Eligibility Criteria and Requirements

No.	Eligibility criteria / Requirements	Activities							
		Commence to construct any plant	Produce	Blend	Export	Store	Survey	Test	Transport
Application Form									
1	MPI(L)PBF1	√	√	√					
2	MPI(L)DBF1				√	√			√
3	MPI(L)SBF1						√	√	
Criteria									
1	Strong financial resources and sufficient raw materials to operate	√	√	√	√	√	√	√	√
2	To increase capacity and already operated or commence operations before 31 December 2007	√	√	√	√	√	√	√	√
3	Methyl esters as main or by product under the Biofuel License		√						
4	Copy of Memorandum and Article of Company	√	√	√	√	√	√	√	√
5	Copy of Form 9 (If the company's name changed, please enclosed Form 13)	√	√	√	√	√	√	√	√
6	Copy of latest Form 24 (If the share capital has been transferred, please enclosed Form 32)	√	√	√	√	√	√	√	√
7	Copy of latest Form 44	√	√	√	√	√	√	√	√
8	Copy of latest Form 49	√	√	√	√	√	√	√	√
9	Shareholders' funds of at least RM2.5 million	√ <sup>1</sup>							

10	Copy of letter of no objection or review of Preliminary Site Assessment (PAT) from Department of Environment (DOE) State Offices	√	√	√		√			
11	Copy of approval letter by State Government or Local Authorities	√	√	√					
12	Proof of adequate supply of raw materials (30% of biofuel production)		√						
13	Copy of approval letter of authorization to export non-subsidised diesel from the Ministry of Domestic Trade and Consumer Affairs (KPDNHEP)					√ <sup>2</sup>			
14	Transportation activities related to upstream activities only								√
15	Valid license from Land Public Transport Agency (APAD) / Commercial Vehicle Licensing Board (CVLB) Sabah and Sarawak either Carrier Licence A or Carrier Licence C								√
16	Having sufficient and suitable facilities to carry out transportation activities (own facilities / rental)								√
17	Have a contract to transport biofuels (for companies that provide transportation services)								√
18	Not using third-party services (outsource)								√
19	Copy of approval letter from the Ministry of Domestic Trade and Consumer Affairs (KPDNHEP) related to controlled items under the Petroleum Development Act (PDA) 1974					√ <sup>2</sup>			√ <sup>4</sup>
20	Copy of approval letter from the Ministry of Domestic Trade and Consumer Affairs (KPDNHEP) related to controlled items under the Control of Supplies Act (CSA) 1961					√ <sup>2</sup>	√ <sup>3</sup>		
21	Storing activities are related to upstream activities only								
22	Have adequate facilities and suitable premises						√		
23	Copy of licensing support letter from Fire and Rescue Department of Malaysia (JBPM)						√		

24	Staff carrying out surveying activities have passed the MPOB oil palm products surveying examination and equipped with appropriate equipments and machines by accredited organizations							√	
25	At least one employee who carries out biofuel testing activities must be registered with the Malaysian Institute of Chemistry (COM) and equipped with appropriate equipments, tools and machines by accredited organizations							√	

Note :

<sup>1</sup> Only applicable to the construction of biofuel plants from crude palm oil and its products. Exempted for application to produce biofuels from used cooking oil or Small and Medium-Sized Enterprises (SME).

<sup>2</sup> Applicable for exporting biofuels blended with other fuels.

<sup>3</sup> Applicable for storage biofuels blended with other fuels.

<sup>4</sup> Applicable for transporting biofuels blended with other fuels.

### Payment and Fee

- i. The payment of fee is RM100 per activity for a period of three (3) years maximum
- ii. For rejected applications, the applicant may submit an appeal directly to the Minister for consideration as provided under Section 13 of the Malaysian Biofuel Industry Act 2007. The appeal fee is RM500 per activity.

### Further Information

- i. Any queries can be directed to:  
Under-Secretary  
Biofuel Division  
Ministry of Plantation Industries and Commodities (MPIC)  
No. 15, Level 8, Persiaran Perdana, Precint 2,  
62654 Putrajaya, MALAYSIA
- ii. or contact the Licensing Unit Officer:
  - a) En. Mohd Shahreen bin Jamaludin (03 8887 8234 / [shahreen@mpic.gov.my](mailto:shahreen@mpic.gov.my))
  - b) Pn. Siti Normazlina bt Azam (03 8887 8353 / [mazlinaazam@mpic.gov.my](mailto:mazlinaazam@mpic.gov.my))
  - c) Cik. Azera Mahfuzar bt Mohd Said (03 8887 8359 / [azera@mpic.gov.my](mailto:azera@mpic.gov.my))
  - d) Cik Siti Husna bt Idrus (03 8887 8321 / [azera@mpic.gov.my](mailto:azera@mpic.gov.my))
- iii. Fax line : 03 8887 8354

